

Through e-mail

F. No. A-60025/01/2021/NML/Admin
National Medical Library
Directorate General of Health Services
Ansari Nagar, Ring Road,
New Delhi-110029

Date: 21.12.2021

Office Memorandum

Subject: Uploading the Auction Notice on the official website of the Dte.GHS, towards the Disposal of old unused & miscellaneous printed materials from the NML, Dte.GHS.

The undersigned is directed to forward herewith scanned copy of approved and signed Auction Notice for Disposal of old unused & miscellaneous printed materials from the NML, Dte.GHS.

2. It is therefore requested that General Section of Dte.GHS may please upload the same on the official website of the Dte.GHS, valid for 11.01.2022 from the date of uploading.
3. This issues with the approval of the competent authority of Dte.GHS.

Encl: as above

Pm 21-12-2021

P. R. Meena
Assistant Section Officer
National Medical Library
Dte.GHS, New Delhi
011-26589128

To

The Section Officer
General Section, Dte.GHS
Nirman Bhawan, New Delhi.

F. No. A- 60029/01/2021-NML/Admn
National Medical Library
Directorate General of Health Services
Ansari Nagar, Ring Road,
New Delhi – 110029

Auction Notice

Sealed rates/quotations are invited for disposal of old unused & miscellaneous printed materials (estimated weight more than 25000 KG) from the National Medical Library, Ansari Nagar, Ring Road, New Delhi. Interested firms may submit the rates/quotations in the annexed format to the Director, National Medical Library, Dte.GHS so as to reach by 10.01.2021 at 02.00 PM on the following terms:

- i. Firm should submit their quotation along with EMD of Rs. 5,000/- (Rs. Five Thousand only) in the form of Demand Draft in favour of the Pay & Account Officer, Pay & Account Office, S. J. Hospital, New Delhi from a Scheduled Commercial Bank;
- ii. Without EMD quotations shall be rejected as non-responsive at the time of opening of quotation.
- iii. Firm shall have to weigh the disposed document/materials through electronic weighing scale in front of nominated officer/officials of NML;
- iv. The arrangement of labourers for loading/unloading and truck, etc. shall have to be made by the firm at his own cost. NML will not bear any type of expenditure incurred for cartage chagres, lifting charges and other freight charges, etc.
- v. The firm shall be required to furnish an undertaking before lifting the printed disposed materials will be used only for repulping in paper mill or in pulp industry or will be distorted in an appropriate manner and to insure not be used/re-used for other purposes.
- vi. Conditional quotations will be rejected.
- vii. Work order will be awarded only to the H-I firm.

The quotation envelope should be clearly superscripted as "Rates/quotations for disposal of old unused & miscellaneous printed materials of NML". Quotations will be opened on the same day i.e. 10.01.2021 at 2.30 PM in the meeting room of NML.

The H-I firm shall be required to be deposited sale amount in the form of Demand Draft in favour of the Pay & Account Officer, Pay & Account Office, S. J. Hospital, New Delhi from a Scheduled Commercial Bank after weighing the raddi. Firm shall have to remove the disposable raddi within 05 working days at their risk & cost, after receipt of the work order, failing which EMD of the firm shall be forfeited.


(J. Barwa)
Section Officer
NML, Dte.GHS,
Tel: 26589128

जे. बारवा
J. BARWA
अनुभाग अधिकारी (प्र.आ.पु.)
Section Officer (NML)
नई दिल्ली-29 / New Delhi-29

ANNEXURE-I**Performa of Questions for disposal of old unused & miscellaneous printed material at National Medical Library, New Delhi**

S No	Items	Detail												
1	Name and Complete Address of the Bidder/Firm													
2	Contact No. (Tel & Email id):													
3	The Bidder is required to submit Earnest Money Deposit Rs. 5,000/- (Rs. Five Thousand only) in the form of Demand Draft in favour of the Pay & Account Officer, Pay & Account Office, S. J. Hospital, New Delhi from a Scheduled Commercial Bank	DD Amount of Rs : Name of the Bank : Draft No. : Dated :												
4	Rates should be quoted in Rs. Per Kilograms in the below format:													
	<table border="1"><thead><tr><th>S. No.</th><th>Descriptions of proposed items</th><th>Rates should be quoted in Rs. Per Kilograms</th></tr></thead><tbody><tr><td>1</td><td>Old Books/Journals/Magazines, etc. (English / Hindi / Russian & other Languages) with Binding material</td><td></td></tr><tr><td>2</td><td>Old Books/Journals/Magazines, etc. (English / Hindi / Russian & other Languages) without Binding material</td><td></td></tr><tr><td>3</td><td>Binding Material (Gatta)</td><td></td></tr></tbody></table>	S. No.	Descriptions of proposed items	Rates should be quoted in Rs. Per Kilograms	1	Old Books/Journals/Magazines, etc. (English / Hindi / Russian & other Languages) with Binding material		2	Old Books/Journals/Magazines, etc. (English / Hindi / Russian & other Languages) without Binding material		3	Binding Material (Gatta)		
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2	Old Books/Journals/Magazines, etc. (English / Hindi / Russian & other Languages) without Binding material													
3	Binding Material (Gatta)													

Signature and seal of Agent/Vender

Date:

Place: