

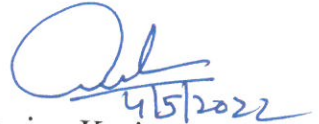
No. D-26011/01/20220-Genl.  
Government of India  
Ministry of Health and Family Welfare  
Directorate General of Health Services  
(General Section)

Nirman Bhawan, New Delhi  
Dated: 04.05.2022

**Circular**

It has been observed that the requests from Officers of Dte.GHS for providing vehicles to attend official meetings outside Nirman Bhawan are being received over phone and also at the last movement of scheduled visit. Hence, General Section has been facing problem to cater the requests effectively.

2. Therefore, all the Officers of Dte.GHS are requested to please give the **request in writing well in advance, preferably a day before the scheduled official meetings** to enable General Section of Dte.GHS to meet the requests on priority.
3. The written request may be sent to Dy. Director (Genl).

  
(Sanjay Katiyar)  
Dy. Director  
23061978

All Officers of Dte.GHS.

Copy to:

Sr. PPS to DGHS

PS to JS(RM)

PA to Director (CSP)