

No. Z.18025/04/2021-Admn.-I
Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
Administration-I Section

Nirman Bhawan, New Delhi
Dated the: 05th April, 2021

Meeting Notice

Subject: - Meeting regarding implementation of e-file in Dte.GHS.

A meeting has been scheduled on 07.04.2021 at 11:00 AM in Resource Centre, Room No. 445, A-Wing Nirman Bhawan, New Delhi to discuss/review the matter related to implementation of e-file system in Dte.GHS under the Chairmanship of JS(SKJ).

2. Accordingly, all Directors/Deputy Directors dealing with Offices/Sections/Cells, viz. NML, MSO, CDSCO, CHEB, NCDC, NVBDCP, and PAO Dte.GHS etc. are requested to make it convenient to attend the meeting. Further, they are also requested to bring the status/action taken report which was sought vide O.M. of even number dated 17th March, 2021 (copy enclosed).

Encl: As Above.



(Jitender Singh)

Deputy Director (Admn.)

To,

1. All Directors/Deputy Directors, Dte.GHS (HQ).
2. PAO, Dte.GHS.

Copy to:-

1. Sr. PPS to DGHS.
2. PS to JS(SKJ), Dte.GHS.
3. DD(GA) for uploading on Dte.GHS website. It is also requested that necessary arrangement for meeting may be make as per date and time.

Out Today

Handled by manual
 12/03/21
 1/03/21

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 Ministry of Health & Family Welfare
 Directorate General of Health Services
 Administration-I Section

Nirman Bhawan, New Delhi
 Dated the: 17th March, 2021

OFFICE MEMORADUM

Subject: - Implementation of e-file system in Dte.GHS-reg.

The undersigned is directed to refer to the record of discussions of the Senior Officers' meeting held under the Chairmanship of Secretary (HFW) on 8th March, 2021 at 10:00 am. (Copy enclosed) wherein it has been mentioned that implementation of e-file system in Dte.GHS has not achieved against the target of 90% suggested by CVC, which has been viewed seriously in the meeting. The details of active physical files lying with various Offices, Sections, and Cells under Dte.GHS are attached as annexure.

All the Offices under Dte.GHS and especially CDSCO (HQ) are directed to initiate special drive for converting into e-file system and close all physical files which are not in active mode and not required to be moved in physical form. The action taken in the matter may please be intimated positively on or before 31.03.2021 so as to apprise higher authorities.

Encls:- As above.


 (Jitender Singh)
 Deputy Director (Admn.)

To,

1. All Officers/Sections of Dte.GHS (HQ).
2. DCG(I), CDSCO, Kotla Road, New Delhi
3. DDG (Store), MSO, R. K. Puram, New Delhi.
4. Director (NCDC)/NVBDCP/CHEB/NML, Dte.GHS.

Copy to:

1. Sr. PPS to DGHS.
2. PS to JS(LA), Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
3. PS to JS (SKJ)/Director (HQ), Dte.GHS.
4. DD (GA) for uploading on website.
5. Section Officer, General/TT Cell, Dte.GHS.