

A.22013/01/2016 Adm. I
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
(Administration- I Section)

Nirman Bhawan, New Delhi.
Dated the 20th January, 2021.

OFFICE ORDER

In supersession of all previous Office Orders, following allocation of work at the level of Joint Secretaries and DDG (P) in Dte.GHS is hereby made with immediate effect and until further orders :

Sl. NO.	Name of Officer	Proposed work allocation
1	Dr. Anil Manaktala, DDG (P)	1. All technical matters of Central Govt. Hospitals, Dte.GHS (HQ) and Peripheral Institutes. 2. Procurement matters of Central Govt. Hospitals.
2	Sh. Rajiv Manjhi, JS (RM)	All administrative and financial matters of following hospitals/institutes : 1. Administrative Vigilance including ACR Cell 2. Hospitals (Dr.RML Hospital, Safdarjung Hospital, LHMC & SSKH, KSCH). 3. Regional offices of Health and Family Welfare 4. PH(IH)-APHO, PHO, LBQC 5. Medical Store Organisation 6. CIP, Ranchi, AIH&PH, Kolkata, 7. All India Institute of Physical Medicine and Rehabilitation, Mumbai 8. Leprosy Institutes (CLTRI, RLTRIs)
3	Sh. S K Jha, JS (SKJ)	All administrative and financial matters of following institutes and Dte.GHS (HQ) : 1. Dte.GHS (HQ) Administration 2. General Section 3. O&M (including RTI, Office Council, JCM, Court Case Coordination) 4. Budget and Cash of Dte.GHS 5. Official Language 6. Nursing matters 7. Vaccine Institutes (CRI, BCGVL, IoS) 8. NCDC, NVBDCP 9. NOTTO, RHTC 10. CHEB, CBHI 11. NML/ FRSL Ghaziabad

This issues with the approval of DGHS.


(Jitender Singh)
Dy. Director (Admn.)

To
Officers concerned.

Copy to :

1. Sr. PPS to DGHS
2. PSO/Sr. PPS/PPS/PS to all Principal Consultants/Principal Advisors/Professor of Excellence/Addl. DGHS
3. PS to JS (RM)/JS (SKJ)/All DDGS/Addl. DDGs/Sr. CMO (SAG)/ADGs/DADGs//CMOs in Dte.GHS.
4. All Directors/Dy. Directors in Dte.GHS.
5. DS (Admn)/US (Admn), MoHFW.
6. All Section/Cell in Dte.GHS including O&M/RTI Cell
7. DD (GA) being Web Manager for uploading on the website of Dte.GHS.
8. Office Order Register