

Z.25013/01/2020-Admn.I
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
(Administration-I Section)

Nirman Bhawan, New Delhi.
Dated the 7th April, 2020.

APPEAL

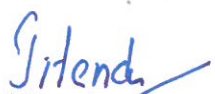
Subject: Donation of one Day's salary to PM Cares Fund- reg.

As we all know that the Country is passing through a critical situation due to spread of Corona Virus (COVID-19), a pandemic of serious magnitude posing threat to health, life, economic security and prosperity of millions of people in the Country. In order to combat the situation, Hon'ble PM has also asked citizens to contribute to the 'Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund'. Therefore, it is the need of the hour to rise to the occasion and donate voluntarily one-day salary to the PM CARES Fund by all officers/staff of Dte.GHS (HQ) and Subordinate Offices/Institutes of Dte.GHS to aid the Government's efforts to fight against the Corona Virus.

2. Any officer/staff having any objection to this may intimate SO (Cash-I Section/DDO) (Shri Johnson, Johnson.masih63@gov.in, 9650154883, 011-23062818) latest by **10/04/2020**. So far as Subordinate Offices/Institutes of Dte.GHS are concerned, officers/staff who are not willing to contribute may intimate concerned DDOs of respective offices by stipulated date so that necessary action could be taken by the respective DDOs. In case no objection is received by stipulated date, it will be presumed that no one has objection to contribute voluntarily in PM CARES Fund on this cause.

3. Further, all JSs/DDGs/Directors are also requested to do the needful and take necessary action to ensure voluntarily donation of one-day salary to PM CARES Fund in respect of Subordinate Offices/Institutes of Dte.GHS coming under their administrative control. It may also be ensured that information related to such donation is furnished in the prescribed format (copy enclosed) immediately to Shri Zuver Ahmed Khan, Dy. Director (9810974607, 011-23061950, za.khan99@yahoo.com, us-doj@mha.gov.in).

Encl.: As above.


(Jitender Singh)
Dy. Director (Admn.)
011-23062814

To,

1. All officers/staffs of Dte.GHS with request to disseminate all concerned through all possible means viz email, telephone etc.
2. DDO/Cash-I Section
3. PAO, Dte.GHS
4. DD(G)/IT Cell for uploading on DGHS website
5. DDG (MSO)/Director (CHEB)/Director (NML)/ Director (CDSCO)
6. All HoDs of subordinate Offices/Institutes of Dte.GHS
7. Dy. Director (O&M Section) with request to coordinate and pursue the above matter with subordinate Offices/Institutes of Dte.GHS and send the consolidated information in the enclosed proforma to M/oH&FW

Copy to,

1. PS to Hon'ble HFM
2. PS to Hon'ble MoS (H)
3. Sr. PPS to Secretary (HFW).
4. Sr. PPS to DGHS
5. JS (RM)/JS (SKJ)/DDGs/Director (CBHI)
6. All Directors/Dy. Directors/Section Officers
7. US (Admn.), M/oH&FW

Annexure to APPEAL No. Z.25013/01/2020-Admn.I dated 7th April, 2020

Format for Compiling Contribution

S.No.	Name of Department	Name of Institution (AI/PSU)	Contribution (Rs. Lakhs)		Total (Rs. Lakhs)	
			Salary (Rs. Lakhs)	CSR		
				FY 19-20	FY 20-21	
(1)	(2)	(3)	(4)	(5)	(6)	(7)