

F.No.Y-11016/Indent MDCT/LHMC/2018-PC

Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
(Procurement Cell)

Nirman Bhavan, New Delhi-110011
Dated: 10.12.2018

To

1. The Medical Superintendent, Dr. RML Hospital, New Delhi-110001
2. The Medical Superintendent, Safdarjung Hospital, New Delhi-110001
3. The Director & Medical Superintendent, LHMC & Associated Hospitals, New Delhi-01
4. The Director, CIP, Ranchi(Jharkhand)
5. The Director, AIPMR, Mumbai
6. The Director, AIH&PH, Kolkata

Sub: Procurement of medical equipments by filed formations under Dte.GHS -reg.

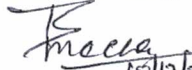
Sir/Madam,

I am directed to say that there is standard protocols and laid down procedures for raising Indents for procurement of stores like Administrative Sanction, Indent in the Prescribed Performa, broad based Technical Specifications to Procuring Authority/Cell in Dte.GHS. However, the instances have come to the notice of this Directorate that LHMC Authorities have simply referred the case directly to Procurement Cell by referring the limited financial powers to Head of the Institution without the carrying out the observations/suggestions contained Dte.GHS Note dated 4.9.2017. The matter has been taken up with the concerned officers in Dte.GHS but nothing is yielded so far and the proposal being incomplete in terms prescribed norms for initiating procurement process is still pending with Proc. Cell.

Further, it is also noticed that the procurement proposals of Dr. RMLH & SJH are being routed by fulfilling the prescribed codal formalities of raising the procurement Indent including administrative & financial sanction but LHMC & its Associated Hospitals are lacking on that account. In order to avoid procedural lapse, the concerned authorities in the Directorate as well as Hospitals/Institutes are requested to follow the uniform procedure & practice for raising the Indent to Proc. Cell for procurement of medical equipments. In the absence of this administrative requirement, Proc. Cell will have constrained to return such incomplete proposal to Nodal Section in the Directorate or the Hospital/Institute concerned for further rectification.

This issues with the approval of DGHS.

Yours faithfully,


(B. L. Meena) 10/12/2018

Dy. Director (Proc.)

For Director General of Health Services
Tel. No. 011-23061950

Copy for information and necessary action to:

1. PS to JS(RM)
2. PS to all DDGs
3. PS to all Directors

Copy also for information to:

1. PPS to DGHS
2. PPS to Addl.DGHS
3. PPS to Principal Advisors

Copy to: I/c of IT Cell, Dte.GHS with a request to upload this letter on the Directorate's Website for information of Stakeholders. *FTS-1149174(4)/2018*