

No. 25013/03/2020Adm.I
Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
Administration-I Section

Nirman Bhawan, New Delhi
Dated the 12th November, 2020

Office Memorandum

Subject:- Preventive measures to contain the spread of COVID-19- Attendance -regarding.

In continuation of this Directorate's O.M of even number dated 15.10.2020, the undersigned is directed to say that Dte.GHS is already functioning with shortage of staff than its sanctioned strength at various levels. Further, some officers/ officials, who are attending office on alternate days, are not performing optimally while working from home. This has caused impediment in disposal of various important works in the Dte.GHS.

2. In view of the difficulties being faced, the matter has been reviewed. In accordance with the provisions contained in para 1 (b) of DoPT O.M No. 11013/9/2014 Estt. A-III dated 07.10.2020, it has been decided with the approval of DGHS (Head of the Department) that all Officers/Officials even below the rank of Under Secretary, may also attend office regularly in Public interest and maintain punctuality while strictly ensuring that social distancing is maintained under all circumstances.

3. All the other instructions as issued by DoPT vide their O.M dated 07.10.2020 will continue to remain in force.

4. Concerned Controlling Officers of all officers and staff may strictly ensure above instructions and maintain attendance register. Absence from duty not covered by any of the reasons mentioned in DoPT O.M referred above may be treated as leave and officers/ officials, who remained absent, may be asked to apply leave through e-office.


(Jitender Singh)
Dy. Deputy (Admn.)

To,

1. All Officers/ Sections/ Cells of Dte.GHS. (Through NIC mail).
2. DD(GA) for uploading on website.

Copy to:

1. Sr. PPS to DGHS.
2. Under Secretary (Admn.), MoH&FW.