

Speed Post

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No.RHO/TVM/2-3/17/  
**GOVERNMENT OF INDIA**  
**Regional Office for Health & Family Welfare**

**Meads Lane, Cantonment,  
Thiruvananthapuram – 695 034.**

Dated the 27th June 2018

To

The Dy. Director,  
RTI Cell,  
Dte. General of Health Services,  
Ministry of Health & F.W.,  
Nirman Bhawan,  
**NEW DELHI – 110 108.**

Sub: RTI Act, 2005.- Updating the information on the website.

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Sir,

Enclosing herewith updated information on RTI Act, 2005 in respect of this office, for uploading on the website of Dte. General of Health Services, Ministry of Health & F.W.

Yours faithfully,

  
(Dr. ALI MANIKFAN ABDULLAGE)  
REGIONAL DIRECTOR(HFW)

Encl: as above.

Copy to:

1) The Dy. Director Admn., RD Cell, Dte. General of Health Services, Nirman Bhavan, New Delhi-110 108 for information.

(Dr. ALI MANIKFAN ABDULLAGE)  
REGIONAL DIRECTOR(HFW)

**Right to Information Act, 2005 – Updated information. (27-06-2018)**

GOVERNMENT OF INDIA  
REGIONAL OFFICE FOR HEALTH & FAMILY WELFARE  
Thiruvananthapuram-695 034, KERALA.

Tel/Fax No. 0471-2322710

E-mail ID: [rohfwvm@kerala.nic.in](mailto:rohfwvm@kerala.nic.in)

1.	(a) Particulars of its Organization (b) Functions and duties	Enclosed (Annexure-I)
2.	The power and duties of its officers and employees	Senior Regional Director is empowered to make programme as per instruction from Ministry of Health & FW & Dte.General of Health Services.
3.	The procedure followed in the decision making process, including channels of supervision and accountability.	Senior Regional Director is the decision making authority in this office.
4.	The norms set by it for the discharge of its functions	As per instructions/ guidelines from the Dte. General of Health Services / Ministry of Health & F.W.
5.	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	For all service matters this office follows FR, SR, CCS Rules and GFR. For technical matters follows guidelines and instructions from Min. of Health & F.W. and Dte. General of Health Services.
6.	A statement of the categories of documents that are held by it or under its control.	No documents are held by this office except official records such as service books, technical reports, accounts books etc.
7.	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	No public dealings in this office.
8.	A statement of the boards, councils communities and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public of the minutes of such meetings are accessible.	This office has no public dealings.
9.	A directory of its officers and employees	Enclosed – Annexure-II
10.	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	Enclosed – Annexure - III

....p.t.o.

11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	An amount of ₹ 1,32,20,000/- (Plan Budget) has been allocated to this office for the year 2018-19.
12.	The name of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes.	Nil
13	Particulars of recipients of concessions, permits or authorization granted by it.	Nil
14.	Details in respect of the information, available to or held by it, reduced in an electronic form.	Not applicable.
15	The particulars of facilities available to citizen for obtaining information, including the working hours of a library or reading room, if maintained for public us.	Not applicable.
16	The name, designations and other particulars of the Public Information Officers.	Dr. Ali Manikfan Abdullage Regional Director Tele-fax No.0471-2322710
17	Such other information as may be prescribed and thereafter update these publications every year.	Will be intimated time to time for updating.



(Dr. ALI MANIKFAN ABDULLAGE)  
REGIONAL DIRECTOR(HFW)

**Regional Office for Health and Family Welfare  
(Kerala & UT of Lakshadweep)  
Govt. of India  
Meads Lane, Cantonment, Thiruvananthapuram – 695 034  
KERALA.**

Tel/Fax No. 0471-2322710

E-mail ID: [rohfwvm@kerala.nic.in](mailto:rohfwvm@kerala.nic.in)

**FUNCTIONS AND DUTIES**

**I. INTRODUCTION:**

The Regional Office for Health & Family Welfare (H&FW), Thiruvananthapuram is one of the subordinate offices of the Directorate General of Health Services, Ministry of Health & Family Welfare. This office was established in the year 1975 after the closure of the Central Family Planning Unit which was functioning in the State of Kerala and at that time it was called as Regional Health Office (RHO)(FP&MCH). Gradually all National Health Programmes (NHM) were brought under this office and the name of this office has been changed to Regional Office for Health & Family Welfare (ROH&FW), Thiruvananthapuram.

The ROH&FW, Thiruvananthapuram covers whole of the State of Kerala and the Union Territory of Lakshadweep. The State of Kerala has 14 districts and UT of Lakshadweep includes 11 inhabitant islands.

This Office is headed by Senior Regional Director (SRD) of Health and Family Welfare.

At present the ROH&FW, Thiruvananthapuram is located at the first floor of a rented private building with address:

TC-14/2151(1) MEADS LANE  
CANTONMENT  
THIRUVANANTHAPURAM-695 034.

**FUNCTIONS:**

**I. Health & Family Welfare Programme:**

(i) Overall supervision, coordination and monitoring of various National Health & Family Welfare Programmes in the State of Kerala and the Union Territory of Lakshadweep.

(ii) Review and assessment of various Disease Control Programmes and collect data of monthly progress report from Kerala & Lakshadweep on National Health Programmes and various Disease Control Programmes. The report along with the Regional Director's comments are sent to the Ministry on a regular basis.

(iii) Visit to various District Hospitals, Sub district Hospitals, Community Health Centres, Primary Health Centres and Sub Health Centres for monitoring of NHM activities and various disease control programmes. During this, house visits are also conducted for following Family Welfare programmes,

1. Antenatal and Postnatal care
  2. Immunisation as per National Immunisation Schedule
  3. Family Planning.
- (iv) Monitoring and supervision in the implementation of NHM programmes at Kerala state and UT of Lakshadweep in close collaboration with State/UT Health authorities.
- (v) Inspection, drawing samples and issuance of inspection certificates of FP devices manufactured by M/s. HLL Life-care Unit, Thiruvananthapuram. From every batch of products, samples are collected and sent to Sriram Institute of Industrial Research, New Delhi for testing. Test results are forwarding to HLL & Ministry.
- (vi) This Office functions as Nodal Office for Air Port Health Organisation (APHO) for Trivandrum International Airport and Calicut international Airport.

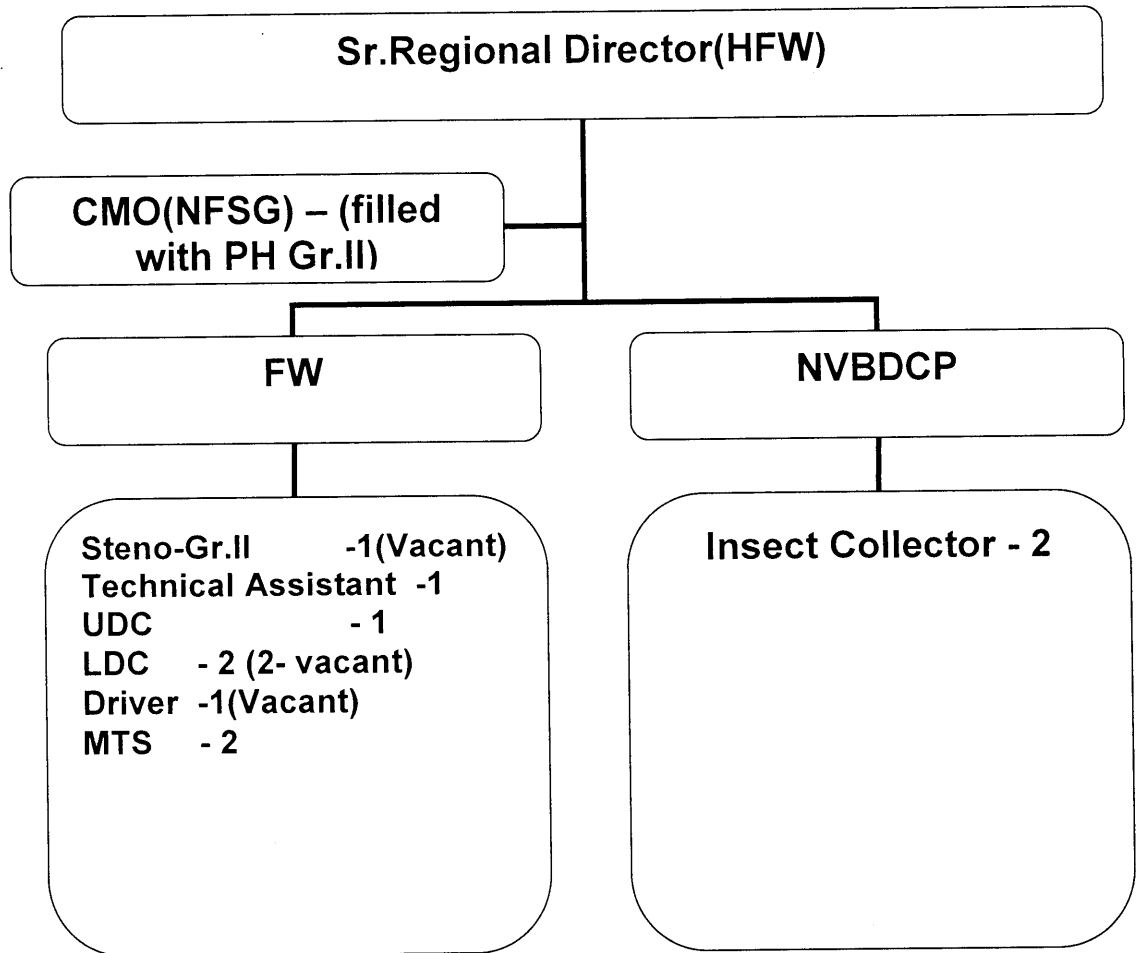
## **II. NVBDCP:**

- i) Work monitoring related to NVBDCP in the of Kerala state and UT of Lakshadweep is done by this office.
- ii) One Filaria consultant is posted under NVBDCP on contract basis to assist in monitoring and reporting of filaria control activity all over the state.
- iii) Two Insect Collectors are posted on regular posts and they undertake vector control activities. Monthly they visit one or two districts according to incidence of vector borne diseases. They also visit areas in and around CHC, PHC & SC for verifying the vector control activities and report is sent to NVBDCP, Delhi and Ministry of Health & Family Welfare.

**This office is headed by Senior Regional Director(HFW).**

Organization Chart enclosed.

ORGANIZATIONAL CHART OF REGIONAL OFFICE FOR HEALTH & FW,  
THIRUVANANTHAPURAM..



**Directory of officers & employees of Regional Office for Health & F.W.,  
Thiruvananthapuram.**

Office Tel/fax No. 0471-2322710

E-mail ID : [rohfwvm.ker@nic.in](mailto:rohfwvm.ker@nic.in)

Sl.No. Name & Designation

Residential address

Health & Family Welfare:

1. Dr. Ali Manikfan Abdullage  
Regional Director  
6C Cordial Estate Flat,  
Law College Junction  
Thiruvananthapuram - 35  
Mob. No. 7012891282
2. Dr. Ruchi Jain,  
Public Health Specialist Gr.II  
A-7 NFH Sree Chitra Quarters,  
Poonthi Road, Kumarapuram  
Thiruvananthapuram  
Mob. No. 9717175006.
3. Pramod M.A,  
Technical Assistant  
Pramod Bhavan, Navodaya Lane,  
Vazhapallikonam, Kovalassery P O  
Thiruvananthapuram, Kerala - 695512  
Mob.No.09400499395
4. Ajith Kumar.M.  
UDC  
Kunnil Ajith Bhavan, Alakunnam, Peyad P.O.  
Tvpm. District. Mob.No.9495270562.
5. S.Anandarajan,  
MTS  
O.S.Bhavan, Kottukal P.O., Tvpm.Dist.  
Mob.No.09400866606
6. Deepthi S.P.  
T25, Vaidyasalayil, Maniyankarathoppu,  
Pappanamcode, Trivandrum – 18  
Mob. No. 9895207997

N.V.B.D.C.P

7. T.Sunny,  
Insect Collector  
Ampanattu Vadakkathil House, Vetticode P.O.,  
Pallickal, Alleppey District. Pin- 690503  
Mobile No.09400834910
8. P.Vidyadyharan,  
Insect Collector  
Kollantathu House, Muttom P.O., Haripad,  
Alappuzha District. PIN:690 511.  
Mobile No.09895215575

Annexure - III

**Monthly remuneration of officers & employees of Regional Office for Health & FW., Thiruvananthapuram.**

<u>Sl.No.</u>	<u>Name &amp; Designation</u>	<u>Remuneration p.m.</u>
<u>Health &amp; Family Welfare:</u>		
1.	Dr. Ali Manikfan Abdullage Regional Director	₹244040/- p.m.
2.	Dr. Ruchi Jain Public Health Specialist Gr.II	₹ 119993/- p.m.
3.	M.A. Pramod, Technical Assistant	₹ 44853/- p.m.
4.	Ajith Kumar. M. UDC	₹ 50842/- p.m.
5.	S.Anandarajan, MTS	₹ 42516/- p.m.
6.	Deepthi S.P., MTS	₹. 24358/-p.m
<u>N.V.B.D.C.P</u>		
7.	T.Sunny, Insect Collector	₹ 57194/- p.m.
8.	P.Vidyadharan, Insect Collector	₹ 57194/- p.m.