

CENTRAL HEALTH EDUCATION BUREAU

CHEB Section is responsible for:-

C.H.E.B DIVISION

CBHI Division is responsible for:-

- Health Education and health education material including posters, pamphlets, films, filmstrips.
- Pricing of publications and decisions regarding their distribution.
- Film/Film strips library.
- Distribution of Health Education materials, product by the CHEB and other publications of the Dte.G.H.S. and the Ministry.
- Preparation of Syllabi on Health Education in Delhi University and Higher Secondary Schools and Teacher Training Institute.
- Publication of periodical journals on Health Education.
- Training of Health Personnel in Health Education.
- Assisting and conducting surveys for planning and research in Health Education.
- Holding training courses, seminars for teachers other personnel in Health Education.
- International Assistance for Health Education liaison with State Health Education Bureau.
- Training and Fellowship for health education personnel.
- Supply of Health Education Material and information.
- Publicity work relating to National Health Programme.
- Administrative work relating to non-gazetted technical staff and Group 'D' staff in C.H.E.B.
- Day – to – day administrative work relating to all medical gazette Group 'A' and 'B' officers, Central Secretariat Stenographers Service C.. Clerical Services posted in CHEB, such as UDC/LDC forwarding of applications for appointment to various posts elsewhere, applications for grant of fellow etc. , grant of General Provident Fund Advance, for purchase of conveyance, house building advance maintenance of service books, fixation of pay, permission for delivering lectures acting as Setters, examiners, vigilance etc.

➤ **CHANNEL OF SUBMISSION:-**



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